



**SHO-LINK**

13975 W. Polo Trail Dr., #101  
Lake Forest, IL 60045  
847-735-0640

**ORDER CONFIRMATION**

Date: 3/18/2024  
Sales Order Number:  
ORD-91183-1  
Billing Account:  
AMPM  
P.O. #: 24Reliable073

Exhibitor:	Reliable Booth No: 1617 Booth Size: 20 x 20	Event Name:	NFPA Conference & Expo 2024
Location:	Orange County Convention Center, Orlando, FL	Show Dates	6/17/2024 - 6/19/2024

Thank you for choosing Sho-Link for your installation and removal services. Please review the following information and inform us of any changes, updates and/or corrections. Your contact for this project is: **Greg Matthews, 1271 La Quinta Dr, Suite 9, Orlando, 32809, P: 321-449-0200, M: 407-694-1104, E: orlando@sho-link.com**

Sho-Link to provide pictures:Yes

Applicable Travel Expenses: NO

Minimum Hours:YES

Show Mgt Fee:

EAC Rec'd:

LABOR	DATE / ESTIMATED START	NUMBER OF WORKERS	HOURS PER WORKER	ESTIMATED DAILY HOURS
Installation	Saturday, June 15, 2024, 08:00 AM	4	8.00	32.00
Installation	Sunday, June 16, 2024, 08:00 AM	3	5.50	16.50
Dismantle	Wednesday, June 19, 2024, 02:00 PM	4	7.00	28.00

**ST Rate: \$125.00**  
**Deposit Required: No**

**OT Rate: \$187.50**  
**Deposit Amount:**

**DT Rate: \$250.00**  
**Deposit Received:**

**SPECIAL INSTRUCTIONS:**

Please note 2 hour minimum applies.

Requesting Derrick and dismantle crew who worked on AFSA in Sept.

Installation Supervision: / Dismantle Supervision:

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**FREIGHT INFORMATION**

Watch Freight: No

Freight Notes:

<b><i>Inbound Freight Information</i></b> Date: Carrier: Contact Information:	<b><i>Outbound Freight Information</i></b> Date: Shipping to: Carrier: Contact Information:
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**CONTACTS**

Exhibitor Rep at Show:		Sales Person Info:	
Order Submitted By:	Katie Dana AMPM Phone: 989.837.8814 Email: kdana@ampminc.com	Member Company	

EMERGENCY CONTACT: Katie Dana 989.837.8814	ALT EMERGENCY CONTACT:
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AUTHORIZATION FOR EDC/EAC: Exhibitors must notify show management at least thirty (30) days prior to the show of their intention to use Sho-Link services (Exhibitor Designated Contractor). Please fax a copy to us so that we may issue show management a certificate of insurance within fourteen (14) days of the show. Thank you very much. We look forward to working with you. FOUR HOUR MINIMUMS MAY APPLY. APPLICABLE SALES TAX CHARGES WILL APPLY. Overdue accounts will be assessed a 1.5% monthly charge. Client shall be responsible for all collection costs including reasonable attorneys' fees and expenses. Changes in Invoice To Company will not be accepted unless submitted more than 5 days prior to installation. \13975 W. Polo Trail Dr. #101, Lake Forest, IL 60045 | Phone: 847-735-0640 Fax: 847-735-0659

Prepared By: Jean Koscielny