

**From:** [Austin Biggs](#)  
**To:** [Katie Dana](#)  
**Subject:** RE: Booth 215  
**Date:** Thursday, August 3, 2023 9:49:07 AM  
**Attachments:** [image001.png](#)  
[image002.png](#)  
[image003.png](#)

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Hi Katie,

Rest assured, that dollar amount on the quote will be the final on your receipt.

I'll try and reach out around, 10:45 ET if that works for you?

Thanks again!

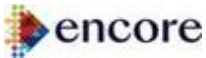
**Austin Biggs**

Sales Manager

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**From:** Katie Dana <[kdana@ampminc.com](mailto:kdana@ampminc.com)>  
**Sent:** Thursday, August 3, 2023 9:40 AM  
**To:** Austin Biggs <[austin.biggs@encoreglobal.com](mailto:austin.biggs@encoreglobal.com)>  
**Subject:** RE: Booth 215

Hi Austin,

Sure. Give me a call on my cell when you get a few minutes this afternoon. I will give you our cc info. Do we need to add a service fee when using our cc?

My cell is 989-698-6952.

**Katie Dana**  
[+1.989.837.8814](tel:+19898378814)  
[kdana@ampminc.com](mailto:kdana@ampminc.com)  
[ampminc.com](http://ampminc.com)

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**From:** Austin Biggs <[austin.biggs@encoreglobal.com](mailto:austin.biggs@encoreglobal.com)>  
**Sent:** Thursday, August 3, 2023 9:38 AM  
**To:** Katie Dana <[kdana@ampminc.com](mailto:kdana@ampminc.com)>  
**Subject:** RE: Booth 215

Hi Katie,

Yes, the quotes from us will include the labor as well, pending circumstances. For instance, in this case the request is to route our power infrastructure under the carpet to certain areas, and possibly placing in an enclosure piece of the booth. It's fairly common, and the labor to set and strike that should be reflected in your quote already.

I want to clarify on "dismantle" as you mentioned, would be only removing the gear we placed in or under the booth.

I can take CC info over the phone, if you had time this afternoon for a quick call?

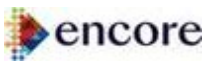
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**From:** Katie Dana <[kdana@ampminc.com](mailto:kdana@ampminc.com)>  
**Sent:** Thursday, August 3, 2023 8:08 AM  
**To:** Austin Biggs <[austin.biggs@encoreglobal.com](mailto:austin.biggs@encoreglobal.com)>  
**Subject:** RE: Booth 215

Hi Austin,

In addition to paying for the electrical, do you also charge for dismantle labor or under carpet labor with taping?

**Katie Dana**  
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**From:** Austin Biggs <[austin.biggs@encoreglobal.com](mailto:austin.biggs@encoreglobal.com)>  
**Sent:** Friday, July 28, 2023 10:47 AM  
**To:** Katie Dana <[kdana@ampminc.com](mailto:kdana@ampminc.com)>  
**Subject:** RE: Booth 215

Hi Katie,

It looks like another 20 amp is all that's needed, but you mentioned power strips as well, so I added (4).

It's possible you may not need all 4, so we can change that if needed onsite.

Let me know if you have any questions!

**Austin Biggs**

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**From:** Katie Dana <[kdana@ampminc.com](mailto:kdana@ampminc.com)>

**Sent:** Wednesday, July 26, 2023 8:56 AM

**To:** Austin Biggs <[austin.biggs@encoreglobal.com](mailto:austin.biggs@encoreglobal.com)>

**Subject:** RE: Booth 215

Hi Austin,

We did receive an updated electrical grid drawing. Will you please have your team add the extra outlet and power strips and send us back a revised quote?

**Katie Dana**

+1.989.837.8814

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**From:** Austin Biggs <[austin.biggs@encoreglobal.com](mailto:austin.biggs@encoreglobal.com)>

**Sent:** Monday, July 17, 2023 3:00 PM

**To:** Katie Dana <[kdana@ampminc.com](mailto:kdana@ampminc.com)>

**Subject:** RE: Booth 215

Hi Katie,

Please see attached quote for (4) 20 AMPs, and let me know if you have any questions. Or if it looks good and I can send a DocuSign Link for e-signature.

Thanks!

**Austin Biggs**

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**From:** Katie Dana <[kdana@ampminc.com](mailto:kdana@ampminc.com)>  
**Sent:** Tuesday, July 11, 2023 3:32 PM  
**To:** Austin Biggs <[austin.biggs@encoreglobal.com](mailto:austin.biggs@encoreglobal.com)>  
**Subject:** RE: Booth 215

**Katie Dana**  
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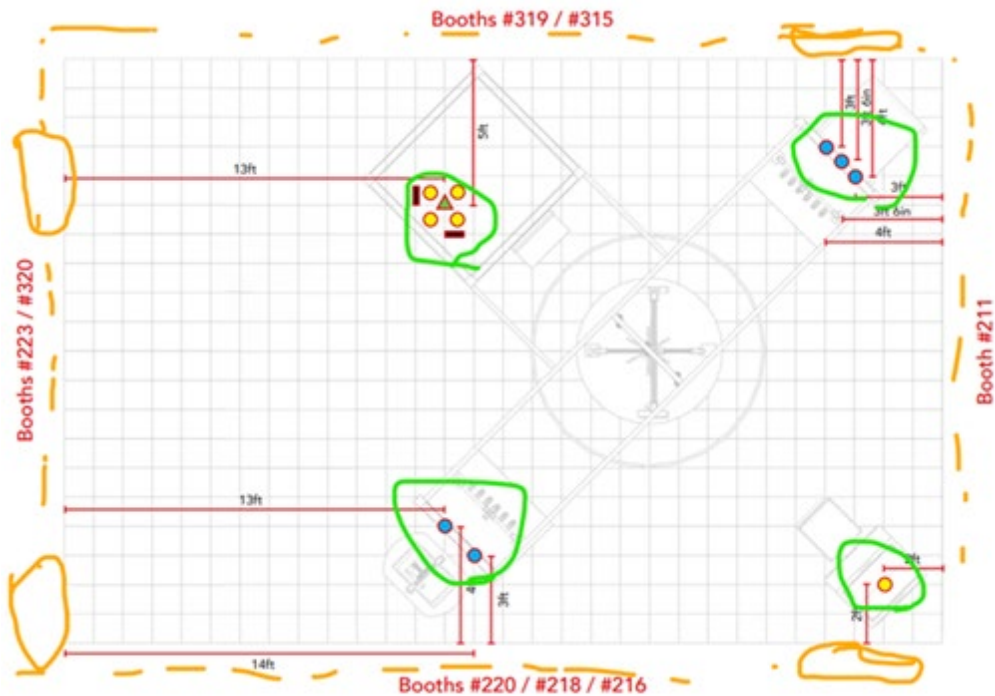
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**From:** Austin Biggs <[austin.biggs@encoreglobal.com](mailto:austin.biggs@encoreglobal.com)>  
**Sent:** Tuesday, July 11, 2023 3:22 PM  
**To:** Katie Dana <[kdana@ampminc.com](mailto:kdana@ampminc.com)>  
**Subject:** RE: Booth 215

Hi Katie,

Our Team will place Power Drops (of 5amps, 10 amps, etc.) at one, some or all of the **Orange** circled locations. Which ever makes the most logistical sense, pending the surrounding booths and best route to distribute around the booth or under the carpet to get to the center **green** locations.

\*Unless the blue and yellow circles are connected to the 'Main' then we'll only need to supply (1) drop at that 'Main' Location.



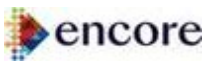
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**From:** Katie Dana <[kdana@ampminc.com](mailto:kdana@ampminc.com)>

**Sent:** Tuesday, July 11, 2023 3:11 PM

**To:** Austin Biggs <[austin.biggs@encoreglobal.com](mailto:austin.biggs@encoreglobal.com)>

**Subject:** RE: Booth 215

Hi Austin,

- Please consider the 500 watt plugs being 5 amps each and the 1000 watts being 1000 watts each.

I am assuming the main must be able to hold all of the various different plugs that we need?

**Katie Dana**

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**From:** Austin Biggs <[austin.biggs@encoreglobal.com](mailto:austin.biggs@encoreglobal.com)>  
**Sent:** Tuesday, July 11, 2023 2:58 PM  
**To:** Katie Dana <[kdana@ampminc.com](mailto:kdana@ampminc.com)>  
**Subject:** RE: Booth 215

Hi Katie,

Do have any Electrical specs which you can provide in required amps? If I assume that the wattage is calculated on 120V, I can find the amperage, but if I don't know what's plugged into it I can't safely guarantee if it's best to quote a 5amp, 10amp, etc.

You're welcome to call my cell below if you'd like as well, I'm available this afternoon.

Thanks,

**Austin Biggs**

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**From:** Katie Dana <[kdana@ampminc.com](mailto:kdana@ampminc.com)>  
**Sent:** Tuesday, July 11, 2023 2:42 PM  
**To:** Austin Biggs <[austin.biggs@encoreglobal.com](mailto:austin.biggs@encoreglobal.com)>  
**Subject:** RE: Booth 215

Hi Austin,

Please find our proposed Electrical plan/grid for the show. Do you have time to review this today or tomorrow so we can get pricing?

**Katie Dana**  
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[kdana@ampminc.com](mailto:kdana@ampminc.com)  
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**From:** Katie Dana  
**Sent:** Thursday, June 29, 2023 1:03 PM  
**To:** [austin.biggs@encoreglobal.com](mailto:austin.biggs@encoreglobal.com)

**Subject:** Booth 215

Hi Austin,

Please note this is from our previous show, but will have an idea of outlets and also locations of outlets.



**Katie Dana**

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